

DeKalb County Government currently has a Probation Officer opportunity available immediately. Duties include writing pre-sentence reports, obtaining CSAMS certification, courtroom rotation, risk assessments and case management. Maintain Court documents and files. Must be an effective and efficient communicator with treatment providers, clients, Court staff and other stakeholders. Will provide Court testimony, provide accurate and concise case history. Will adhere to all Policies and Procedures of DeKalb County Government and DeKalb County Probation. Serve in other duties and assignments as requested/required by the DeKalb County Judges and Chief Probation Officer.

Must have Bachelor's Degree and meet minimum qualifications as required by the State of Indiana for a Probation Officer. Position subject to drug screening and criminal background check.

Salary is based upon years of experience and minimum salary standards adopted by the Judicial Conference of Indiana. Normal working hours are 8:30 a.m. to 4:30 p.m. Monday through Friday with an hour lunch but must be flexible to meet the needs of the department.

What can you expect when you work for DeKalb County Government?

- Competitive pay
- Benefit package – medical, dental, vision, Rx, AD&D/life/STD insurance
- Retirement Plans
- Generous paid holidays and Paid Time Off
- Public Service Student Loan Forgiveness
- Direct deposit

Interested applicants should apply by e-mailing your cover letter and resume to mlapham@co.dekalb.in.us by March 5, 2025.

DeKalb County Probation is and Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, age, sexual orientation, gender identity, disability or veteran status.