



## **Marshall County Employment Opportunity**

**Department: Marshall County Probation**

**Position: Juvenile Probation Officer**

**Job Category: Professional**

**Status: Full-Time**

Responsibilities include: Supervision of juveniles on probation. Evaluating the risks and needs of the juvenile. Coordination and collaboration with treatment professionals. Creating reports for the Courts. The position requires a Bachelor's Degree in Criminal Justice or related field. The individual must be 21 years of age and have a valid driver's license. The applicant must be eligible for Probation Officer Certification in Indiana and be of good moral character.

Applicants must have good communication skills, need to possess excellent organizational skills, and have the ability to work with confidential information in a professional and ethical manner.

Candidates should be familiar with Microsoft Windows, Word and Excel. The desired professional would have at least two years' experience. Familiarity with the Odyssey Court System, SRS, KidTracks and Incite is desired, but not mandatory. Rate of pay is based upon State Guidelines.

A criminal background check and a pre-employment drug screen are required.

Applications can be located online at [www.co.marshall.in.us](http://www.co.marshall.in.us).

Interested candidates for this position need to submit their resume and application by **11-22-24 at 4:00pm**. Please forward all applications and resumes to:

**Marshall County Government  
Human Resource Office  
Marshall County Building, Room 207,  
Plymouth, Indiana 46563.**

*Marshall County is an Equal Opportunity Employer*