Registration Information for 2017 IYAS and IRAS Trainings for Initial Certification Only

<u>Please review all of the information before registering for a training session.</u>

Overview and Eligibility Information

- These courses are for individuals who need to gain initial certification in IYAS or IRAS. *These courses <u>are not</u> for recertification. Please look for other opportunities from IOCS for recertification.*
- The IYAS training courses are designed for individuals who supervise youth and are required to be **certified users** of the IYAS.
- The IRAS training courses are designed for individual who supervise adult offenders and are required to be <u>certified users</u> of the IRAS.
- Eligible participants include: court-appointed probation officers, community correction officers, Court Alcohol & Drug program professional staff, Problem-Solving Court intake staff/case managers/coordinators, and parole agents.

Training and Registration Information

Training/Certification information:

- All trainings will be held at 30 South Meridian Street, Indianapolis, IN 46204.
- Training consists of two full days (Day 1 begins at 9 a.m.; Day 2 begins at 8:30 a.m.)
- All participants must be on time for both training days.
- All participants must successfully complete the training course and pass the certification test in order to use the IRAS/IYAS instruments and be granted access to the INcite application.
- Successfully completing the training course means full attendance and participation in course sessions and exercises.
- Course sessions and exercises are designed to provide participants with knowledge and understanding needed to properly score the assessment instruments.
- Certification test will be given in the afternoon of Day 2.
- Examination scores are kept confidential and if the participant fails the examination then the participant will be informed of the criteria they missed.
- Please review the complete User Certification Policy adopted by the Board of Directors of the Judicial Conference and the Department of Correction, which is found at: http://www.in.gov/judiciary/probation/files/prob-risk-iyas-iras-user-certification-2011.pdf.

Logistical information:

- Lunch **will be provided** for both training days since the schedule for each training session varies. Please be sure to plan on eating with us both days.
- IOCS will <u>not</u> cover any mileage, parking, or other participant expenses.

Registration information:

- Each training has <u>limited</u> space and is available on a first-come basis.
- **<u>Registration deadline is one week prior to the start of each course.</u>** After reviewing all course registrations, IOCS will evaluate if there are enough participants to run a particular course. If a course does not have enough participants, IOCS will contact each registrant to direct them to other available options.
- <u>No walk-ins</u> will be permitted
- Registrations are being accepted electronically and each participant should register <u>only</u> one time. If you need to make **any changes after submitting your registration form**, or if you have questions, please contact:

IRAS - Teri Simmons at the IOCS, by telephone at (317) 232-1313 or by email at teri.simmons@courts.in.gov

IYAS - Emily Melloh at the IOCS, by telephone at (317) 232-1313 or by email at Emily.melloh@courts.in.gov

- When a training course is full, the link to register for that particular course will not work. If this occurs, please register for a different training course.
- Confirmation notices and additional correspondence will automatically be sent to the email address provided on the registration form.
- Participants who require special testing accommodations <u>must submit a written</u> <u>accommodation request in advance</u> along with information to assist us in reviewing the request. Such requests can be sent to Michelle Goodman at the IOCS, by fax at (317) 233-3367 or by email at <u>Michelle.Goodman@courts.in.gov</u>.

IYAS (Juvenile)		
Dates	Registration Link	
Jan. 18-19	https://ijc.wufoo.com/forms/january-1819-2017-juvenile-risk-assessment/	
March 14-15	https://ijc.wufoo.com/forms/march-1415-2017-juvenile-risk-assessment/	
May 9-10	https://ijc.wufoo.com/forms/may-910-2017-juvenile-risk-assessment/	
July 18-19	https://ijc.wufoo.com/forms/july-1819-2017-juvenile-risk-assessment/	
Sept. 26-27	https://ijc.wufoo.com/forms/september-2627-2017-juvenile-risk-assessment/	

2017 Course Offerings:

IRAS (Adult)		
Dates	Registration Link	
Jan. 12-13	https://ijc.wufoo.com/forms/january-1213-2017-adult-risk-assessment/	
Feb. 1-2	https://ijc.wufoo.com/forms/february-12-2017-adult-risk-assessment/	
April 4-5	https://ijc.wufoo.com/forms/april-45-2017-adult-risk-assessment/	
June 6-7	https://ijc.wufoo.com/forms/june-67-2017-adult-risk-assessment/	
Aug. 8-9	https://ijc.wufoo.com/forms/august-89-2017-adult-risk-assessment/	
Oct. 17-18	https://ijc.wufoo.com/forms/october-1718-2017-adult-risk-assessment/	
Dec. 12-13	https://ijc.wufoo.com/forms/december-1213-2017-adult-risk-assessment/	